

## LONDON SOUTHEND AIRPORT

### Minutes of meeting No. 110 of the Consultative Committee held on Thursday 18 November 2021 at 2pm via 'Zoom'

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<b>Present:</b> David Osborn	Chairperson
Murray Foster	Deputy Chairman
Glyn Jones (GJ)	CEO, LSA (attended until 4pm)
Willie McGillivray (WM)	COO, LSA (attended until 4pm)
Jo Marchetti (JM)	Community Affairs Co-ordinator, LSA
Sam Petrie	Airport Development Co-ordinator, LSA
Barry Hawkins	Cyrrus
Keeta Turner	Cyrrus
Councillor Mumford	Castle Point Borough Council
Councillor Mike Steptoe	Essex County Council
Zhanine Smith (Officer)	Essex County Council
Mike Davies	Independent Representative
Ray Howard, MBE	Independent Representative
Councillor Damien O'Boyle	Leigh Town Council
Councillor Ian Ward	Rochford District Council
Councillor Simon Wootton	Rochford District Council
Councillor Steven May	Rochford Hundred Assoc. of Local Councils
Councillor Daniel Cowan	Southend on Sea Borough Council
Councillor Martin Terry	Southend on Sea Borough Council
Councillor Keith Evans	Southend on Sea Borough Council
Adrian Smith (Officer)	Southend on Sea Borough Council
Kevin Waters (Officer)	Southend on Sea Borough Council
Kim Paxman	Essex Chambers of Commerce
Les Sawyer	West Leigh Residents Association
Emma McDonnell (EM)	Secretary (Minutes)

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#### **1. SIR DAVID AMESS MP**

1.1 A minute's silence was held in memory of Sir David Amess.

#### **2. APOLOGIES FOR ABSENCE**

2.1 Apologies for absence were received from Councillors Reeves, Williams, Cunningham, Trevor Saunders (Officer), Paula Chapman (Officer), Ian Butt (Officer), Ron Smithson (Southend Flying Clubs), Paul Wilkins (Rochford Board of Trade) and Lee Scott (Essex County Council Portfolio Holder for Sustainable Transport) who would have been attending as an observer.

2.2 EM advised that Councillor Nunn from Maldon District Council was no longer a member of LSACC and on behalf of the committee, an email had been sent wishing him well for the future.

#### **3. CHAIRMAN'S OPENING REMARKS AND WELCOME**

3.1 The Chairperson welcomed attendees and reminded members of confidentiality until the minutes are published in draft on LSA's website, the process of which will continue in a speedy manner.

#### **4. PROPOSED CANDIDATES FOR 'INDEPENDENT REPRESENTATIVE' ON COMMITTEE**

4.1 The Chairperson reported that two candidates had been put forward for consideration and during a sub-committee meeting on 12 November 2021, Michael Davies, Rayleigh Town Museum, was recommended to join the LSACC. Mike Davies was advised that, if approved, he should attend a couple of meetings in the first instance to see how an independent member can contribute to the forum. The second candidate was a 'no show'.

- 4.2 The meeting was unanimous in approving the candidate to take the position and Mike Davies joined the forum at this point.
- 4.3 The sub-committee would like the remaining vacant ‘Independent Representative’ position to be filled by a younger representative of the local community (not in education) and will seek ways of doing so over the coming months. Councill Steptoe commented that his daughter, who works for SAVS (Southend Association of Voluntary Services) may have some candidates and she may also be interested in applying. Councillor Steptoe declared a conflict of interest in the selection process should his daughter come forward in this capacity. **Sub-cttee 10/03/22.**
- 4.4 In light of the above, the Chairperson proposed a small amendment to the ACC Constitution re section ‘5.1 Independent Chairman/Deputy Chairman **and Independent Members’ (be added)**, which was unanimously agreed. EM to amend and update LSA website. **Actioned – remove from minutes.**
- 4.5 EM to update the Members’ List and upload on LSA website. **Actioned – remove from minutes.**
- 4.6 The Deputy Chair confirmed that at the September and November Southend Business Partnership meetings he had approached the group to see if there is a willing participant to fill the ‘Southend Business Partnership’ vacancy on the LSACC. The Deputy Chair advised there was no candidate yet but will persevere and provide update at next meeting. **MF 10/03/22.**

## **5. CONFLICTS OF INTEREST**

- 5.1 The Chairperson reminded members to declare any conflicts of interest at each quarterly meeting.

## **6. ADOPTION OF MINUTES FROM LAST MEETING 1 SEPTEMBER 2021**

- 6.1 The minutes were formally adopted and can be uploaded in final form on to the LSA website. **Actioned – remove from minutes.**

## **7. MATTERS ARISING FROM PREVIOUS MINUTES**

- 7.1 JM confirmed that following previous detailed discussions regarding the review of the Quarterly Section 106 Return for May, June and July, data is available to SBC in 7 days of the reporting period and that future Quarterly Section 106 Return reports submitted to the ACC will show any breach relating to the night-time quota per month in % terms, not as a percentage over the 3-month period. **Actioned – remove from minutes.**

## **8. FASI ACP (FUTURE AIRSPACE STRATEGY IMPLEMENTATION) (AIRSPACE CHANGE PROPOSAL)**

- 8.1 Sam Petrie, together with Barry Hawkins and Keeta Turner from Cyrrus, gave an update presentation. LSA is currently working through Stage 1B of CAP 1616 and there was a good response from stakeholders during the engagement process on the ‘Design Principles’. Cyrrus is now compiling a report which should be available in December 2021. LSA is focussing on Stage 2 which will provide an opportunity to engage further with stakeholders. ACOG (Airspace Change Organising Group) is ensuring that there is appropriate coordination across all London airports etc and LSA is not looking to change S106.

## **9. SURFACE IMPACT ACCESS ROUTES**

- 9.1 Nothing to report except that the next Transport Forum is 3<sup>rd</sup> February 2022.

## **10. CEO REPORT**

- 10.1 The Committee reviewed the report prepared by GJ, covering the period August to October 2021. This report is published separately on the LSA website and should be read in conjunction with comments/questions below. No questions were submitted in advance of the meeting from members.
- 10.2 Questions raised during the meeting:
- 10.2.1 Councillor Mulroney asked when LSA will be ‘back on track’ in terms of passenger numbers. GJ confirmed that operations will restart in summer 2022 but there are no expectations 2022 will look like 2019, with an expected recovery (similar to 2019 passenger numbers) being 2023/2024.
- 10.2.2 Councillor Mulroney enquired that, in light of the disappointing outcome of COP26 (The 2021 United Nations Climate Change Conference, Glasgow), did LSA need to accelerate its programme in terms of carbon reduction? GJ commented that LSA is driven by its internal ESG (Environmental, Social and Corporate Governance) agenda and can move forward in activity terms but not accreditation terms, as that is set by the Airport Carbon Accreditation process. Councillors Ward and Mulroney commented that in addition to LSA being pre-emptive with their actions, their expectation is that local authorities should be doing likewise.
- 10.2.3 Discussions took place on correlation between APD (Air Passenger Duty) and passenger demand.

## **11. NOISE FORUM**

- 11.1 The inaugural LSA Community Noise Forum took place on Tuesday 2 November 2021. JM advised that the forum was well attended by local resident groups, elected representatives from each SS postcode area, the DfT, CAA, Webtrak, Anderson Acoustics, local authorities and LSA. Minutes of the meeting will be available on the LSA website.
- 11.2 Detailed discussions took place on Webtrak and ‘accessibility of complaints form’. JM confirmed that during the Noise Forum, the specific question was asked as to whether there were any issues of concern when using Webtrak and none were raised.
- 11.3 Councillor O’Boyle commented that the LSA should make it as simple as possible for people to make complaints as some residents in Hershall Road do not like the look of Webtrak and are not engaging. JM reminded Councillor O’Boyle that she had previously asked him to direct any complaints of this nature to her as she would gladly help them, but nothing has been forthcoming.
- 11.4 The Chairperson, GJ and JM reiterated that Councillor O’Boyle was asking for a solution to a problem that LSA cannot see exists.
- 11.5 JM confirmed that the Noise Forum is to ensure the LSA hears first-hand issues of concern from members of the community regarding noise, and the Airport is engaging with people face-to-face to try and find solutions that work for everyone.
- 11.6 Councillor Evans commented that he will direct his constituents to the relevant Noise Forum rep.
- 11.7 Councillor Cowan stated that a conversation between LSA and Councils should take place in relation to reviewing ground operations policy as community engagement would be welcomed - there is not a facility on Webtrak to allow residents to complain regarding ground operations. JM confirmed that residents of Wells Avenue do contact her directly, allowing a full investigation into such complaints which seems to be working well. GJ commented that the residents had also been communicating with him direct on this matter. There is also a resident from Wells Avenue on the Community Noise Forum, which would be the appropriate forum to raise this subject.

## 12. REVIEW OF ‘COMMUNITY MEETING’

- 12.1 The Chairperson reported it was disappointing that only 8 members of the public attended, therefore, proposed that this will not be an annual event unless a specific issue needed to be discussed. The meeting agreed that numbers were frustrating and approved this approach. **Transfer to Points Forward Diary March 2023.**
- 12.2 Councillor Steptoe commented that during the ‘Community Meeting’ a resident had claimed that a petition concerning the airport had been disregarded by Rochford District Council. Following a thorough investigation, Councillor Steptoe reported that no such petition was in existence and records have been checked back to 2019, with Planning, Environmental Health and Democratic Services departments, whom would be required to formally record receipt of any such petition. The resident had made reference to a public meeting in 2020 which was in fact relating to a proposed major housing development off Ashingdon Road and therefore had no direct involvement with LSA.
- 12.3 Councillor Steptoe went on to advise that attempts were made to email the claimant to obtain further information relating to the petition via LSA, as despite being invited to speak with him after the Community Meeting had ended to give further details, the claimant had left the meeting prior to it finishing and therefore no direct contact details were available.
- 12.4 Councillor O’Boyle confirmed he now has a copy of the petition and may share with ACC members for their information, adhering to GDPR guidelines. **Cllr O’Boyle 30/11/21.**

## 13. PRESS PACK

- 13.1 Not available.

## 14. ANY OTHER BUSINESS

- 14.1 GJ explained that every 5 years DEFRA (Department for Environment, Food and Rural Affairs) asks airports with over 50,000 ATMs a year to provide noise mapping data. The datum year on this occasion is 2021. LSA falls below the ATM threshold and has a concern that utilising 2021 data as the basis of its 2023 Noise Action Plan could be unhelpful, given the very low levels of activity in 2021. JM added that DEFRA has been speaking to other airports and those with fewer than 50k movements in 2021 have expressed similar concerns.
- 14.2 DEFRA has confirmed that the 2023 Noise Action Plan could be informed by pre-Covid data.
- 14.3 K Waters advised that the opinion of SBC’s noise experts in Environmental Health be sought on the matter raised on noise mapping. **JM to note.**
- 14.4 Councillor Cowan asked if the 2021 noise mapping would be able to include separate data for the cargo operations at night. JM stated that the data requirements were set by DEFRA and would need to follow set guidelines. Previous 2016 mapping included the following 12-month data sets;
- Airborne Aircraft Noise Contours Annual Lden  
Airborne Aircraft Noise Contours Annual Lnight  
Airborne Aircraft Noise Contours Annual LAeq,16h  
Airborne Aircraft Noise Contours Annual Lday  
Airborne Aircraft Noise Contours Annual Levening
- 14.5 GJ stated that LSA’s preference is to conduct the 2021 mapping for the purposes of continuity and comparability but also to consider pre-Covid mapping as a contribution to the development of the 2023 Noise Action Plan as this would include Ryanair and cargo operations. GJ to provide update at next meeting. **GJ 10/03/2022.**

## **15. DATES OF NEXT MEETINGS**

The next Committee meetings in 2022, starting at 2pm, are as follows:

Thursday 10 March

Wednesday 25 May

Wednesday 14 September

Wednesday 23 November

**The meeting ended at 4.20pm**

Signed \_\_\_\_\_ Date: \_\_\_\_\_