

London Southend Airport Consultative Committee

Monday 6 November 2023

Consultative Committee meeting no. 117

Your attendance is requested at a meeting of the London Southend Airport Consultative Committee to be held on **Wednesday 22 November 2023** in the Conference Room, Holiday Inn Hotel, Southend Airport. Please arrive at 1.45pm when refreshments will be available. The meeting will start at 2pm.

Emma McDonnell

AGENDA

1. **Apologies for absence**
2. **Chairman's opening remarks**
 - Reminder of confidentiality until minutes are published on website
3. **Conflicts of Interest**
4. **Minutes of last meeting** – to formally adopt the minutes of the meeting held on Wednesday 13 September 2023 ([Document 1](#))
5. **Matters arising from the previous minutes:**
 - 3.2 M Foster advised that he has made an approach to an individual who is a member of the Southend Business Partnership Executive, to establish if they would like to become a member of the LSACC. If a positive response is received, Murray Foster will, in the first instance, invite the individual to attend a future meeting as a guest. **Action: MF 22/11/23.**
 - 9.7 N Park advised that during the day, to avoid the danger complex over Shoebury when active, aircraft are required to turn left, however Councillor Fuller stated that at night, when the area is not active, aircraft are still turning left and not right. N Park to investigate and report back to the LSACC accordingly. **Action: NP 20/09/23.**
6. **Points Forward Diary**
 - **Airport Surface Access Strategy (ASAS) Review**

Progress report on the ASAS Review document and its targets to be discussed on an annual basis by the committee.

JM advised that there was very little to update against targets in relation to this document due to low passenger numbers and staff on-site as a result of the pandemic. **Transfer to Points Forward Diary November 2023.**

7. **‘Passengers with Reduced Mobility’ (PRM) forum 31 October 2023**
– J Marchetti/L Sawyer

8. **CEO report** ([Document 2](#))

Including:

- **Planning issues**
- **Inward Investment, Employment and Training**
- **Community Relations**
- **Compliance with Section 106 Agreement** ([Document 3](#)), including NPR Report ([Document 4](#)) and NPR Summary ([Document 5](#))

9. **Any other business**

2024 meeting dates;

Tuesday 27 February

Wednesday 22 May

Wednesday 11 September

Wednesday 20 November

To the Chairman and members of the London Southend Airport Consultative Committee (list of members attached).

cc: Chief Executive and Town Clerk, Southend Borough Council
Chief Executive, Rochford District Council