

London Southend Airport Consultative Committee

Tuesday 28 May 2024

Consultative Committee meeting no. 119

Your attendance is requested at a meeting of the London Southend Airport Consultative Committee to be held on **Wednesday 12 June 2024** in the Conference Room, Holiday Inn Hotel, Southend Airport. Please arrive at 1.45pm when refreshments will be available. The meeting will start at 2pm.

Emma McDonnell

AGENDA

1. **Apologies for absence**
2. **Chairman's opening remarks**
 - Reminder of confidentiality until minutes are published on website
3. **Welcome to new members**
4. **Conflicts of Interest**
5. **Minutes of last meeting** – to formally adopt the minutes of the meeting held on Tuesday 27 February 2024 ([Document 1](#))
6. **Matters arising from the previous minutes:**
 - [8.3.3] The plans of a new hotel have been approved, and it was agreed that Caroline would update members separately on this specific issue. **Action: CF 08/03/24.**
 - [8.3.5] Councillor Hoy to forward relevant information to Caroline and Jo in relation to apprenticeships for young people with EHCP/SEND as the employer receives enhanced funding. **Action: Cllr Hoy 08/03/24.**
 - [8.3.9] It was appreciated that noise complaints for the period remained low, and as in previous years, it was agreed that the Draft Annual Report will detail the number of complaints and households as this provides better context. **Action: JM to note.**
 - [10.2] Following a request from Ron Smithson, Jo Marchetti to provide an updated list of principal Airport contacts to members. **Action: JM 08/03/24.**
7. **Points Forward Diary**
 - 7.1 **Chapel at LSA**
 - 7.1.1 Due to budget constraints, there has been no further progress on this issue, therefore, it was agreed to place this on the Points Forward Diary May 2024. **Points Forward Diary May 2024.**

7.2 Annual review of the process in place to manage flights departing outside the NPRS

Compliance with Section 106 Agreement

- i. The annual review of the processes in place in relation to managing flights which depart outside the Noise Preferential Routes (NPRs) was undertaken. JM explained the background to this process for new members and put forward the motion to retain the current structure in place to manage flights departing outside the NPRs.
 - ii. Members were unanimous in concluding this process was working well, ie infringement notices issued for 1st and 2nd offences, with a £500 fine for a 3rd offence. The Committee agreed that the current system was working adequately, is the right structure in going forward and that the process outlined above should be reviewed again, including the fine levels, in 12 months. Transfer to Points Forward Diary May 2024. **PFD 05/24**
8. **FASI ACP (Future Airspace Strategy Implementation) (Airspace Change Proposal) - S Petrie**
 9. **Draft Annual Report - J Marchetti**
 10. **Review of LSACC Constitution and Terms of Reference - Chairman**
 11. **CEO report ([Document 2](#))**

Including:

- **Planning issues**
- **Inward Investment, Employment and Training**
- **Community Relations**
- **Compliance with Section 106 Agreement ([Document 3](#)), including NPR Report ([Document 4](#)) and NPR Summary ([Document 5](#))**

12. **Any other business**

2024 meeting dates:

Wednesday 11 September
Wednesday 20 November

To the Chairman and members of the London Southend Airport Consultative Committee (list of members attached).

cc: Chief Executive and Town Clerk, Southend Borough Council
Chief Executive, Rochford District Council