

## LONDON SOUTHEND AIRPORT

### Minutes of meeting No. 120 of the Consultative Committee held on Wednesday 11 September 2024 at 2pm at Southend Airport

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<b>Present:</b> David Osborn	Chairperson
Murray Foster	Deputy Chairperson
Jo Marchetti	Corporate and Social Responsibility (CSR) Manager, LSA
Nicole Park	Head of Air Traffic Services, LSA
Lana Balmer	Independent Representative
Ray Howard MBE	Independent Representative
Councillor Lee Scott	Essex County Council
Councillor Mike Steptoe	Essex County Council
Zhanine Smith (Officer)	Essex County Council
Councillor Michael Hoy	Rochford District Council
Councillor Richard Linden	Rochford District Council
Councillor Arthur Williams	Rochford District Council
Jonathan Quilter (Officer)	Rochford District Council
Councillor Daniel Cowan	Southend-on-Sea City Council
Councillor Robert McMullan	Southend-on-Sea City Council
Councillor Jane Norman	Southend-on-Sea City Council
Councillor Donna Richardson	Southend-on-Sea City Council
Marshall Mhiribidi (Officer)	Southend-on-Sea City Council
Paul Wilkins	Rochford Board of Trade
Ron Smithson	Southend Flying Clubs
Emma McDonnell	Secretary (Minutes)

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#### 1. APOLOGIES FOR ABSENCE

- 1.1 Apologies for absence were received from Marc Taylor, Acting CEO at LSA, Councillors Reeves, Fuller and Brown, and J Dallimore, L Sawyer, M Davies and I McNab.

#### 2. CHAIRMAN'S OPENING REMARKS

- 2.1 The Chairperson welcomed attendees and reminded everyone of confidentiality until the minutes are published in draft on LSA's website, the process of which will continue in a speedy manner.

#### 3. WELCOME TO NEW MEMBERS

- 3.1 The Chairperson asked all attendees to introduce themselves for the benefit of new members.
- 3.2 The Secretary advised that the Rochford Hundred Association of Local Councils (RHALC) currently do not have a delegate, and continued LSACC membership will be an agenda item at their next meeting in October.

#### 4. CONFLICTS OF INTEREST

- 4.1 The Chairperson reminded members to declare any conflicts of interest at each quarterly meeting.
- 4.2 Councillor McMullan declared that he holds a PPL and is a member of Seawing Flying Club.

## 5. ADOPTION OF MINUTES FROM LAST MEETING 12 JUNE 2024

- 5.1 The minutes were formally adopted and can be uploaded in final form on to the LSA website. **Actioned – remove from minutes.**

## 6. MATTERS ARISING FROM PREVIOUS MINUTES

- 6.1 Councillor Hoy to forward relevant information to Caroline Fitzgerald and Jo Marchetti in relation to apprenticeships for young people with EHCP/SEND as the employer receives enhanced funding. **Actioned – remove from minutes.**
- 6.2 Following a request from Ron Smithson, S Petrie to forward an organisation chart to assist should any tenant issues arise. **Actioned – remove from minutes.**
- 6.3 Councillor Steptoe provided email addresses for 'The Manager for the South libraries and Rochford' and the 'Team Manager for Rochford Library'. J Marchetti has shared the 2023-24 LSA Annual Report with both contacts. **Actioned – remove from minutes.**
- 6.4 In relation to an Olympic team training nearby and the possibility of using the Jet Centre to Paris, unfortunately, most Team GB athletes used the train to Paris 2024. **Remove from minutes.**
- 6.5 Chapel at LSA

6.5.1 J Marchetti confirmed that due to budget constraints, a Chapel at LSA will not be proceeding in the near future, however, passengers of all faiths are welcome to use the 'Quiet' room. J Marchetti advised that the Airport had been approached by Rabbi Levi Schapiro in relation to how the Orthodox Jewish community travel through LSA and would be arranging a joint meeting with Cllr Scott who had also received a communication from the Rabbi. **Post meeting note:** It was agreed that J Marchetti would refer Rabbi Schapiro to Councillor Scott, in his capacity as a member of LSACC, as he too had been contacted by the Rabbi. **Actioned – remove from minutes.**

## 7. FASI ACP (FUTURE AIRSPACE STRATEGY IMPLEMENTATION) (AIRSPACE CHANGE PROPOSAL)

- 7.1 N Park thanked stakeholders for their participation in the engagement process over the last few months, following LSA addressing the feedback provided by the CAA and having to resubmit documentation. The Airport is currently finalising the documentation for the October gateway and will be submitting this by the end of September 2024, hoping for an answer from the CAA in November/December 2024.
- 7.2 Implementation of FASI is expected 2030.
- 7.3 N Park to provide update at the next meeting. **Action: NP 20/11/24.**

## 8. CEO REPORT

- 8.1 The Committee reviewed the report covering the period May to July 2024. This report is published separately on the LSA website and should be read in conjunction with comments/questions below. No questions were submitted in advance of the meeting from members.

- 8.2 The Chairperson commented that it would be taken as 'read' and Nicole Park summarised some principal points:
- 8.2.1 Passenger figures have increased by 94% when comparing to the same period last year and the Airport is looking busy for summer next year with over 800K passengers, with the objective of reaching 1 million passengers.
  - 8.2.2 LSA welcomed diverted flights last week (6 British Airways and 3 KLM Royal Dutch Airlines) from London City Airport (LCY) where the cloud was too low for the pilots to land the aircraft. LSA's excellent weather record and on-site train station with quick links to London, makes it an excellent choice in these circumstances. N Park commented that the teams were well equipped, and it was good to see the Airport busy in the morning and is proud to help LCY in this way.
- 8.3 The following questions/comments were raised during the meeting:
- 8.3.1 N Park reported that LSA had 10 minutes prior notification from receiving the call from the National Air Traffic Services Coordinator to the aircraft landing in relation to the above diversion. Positive feedback had been received from diverted passengers and following a suggestion from Councillor Linden, N Park to liaise with the Marketing & Digital Content Manager in relation to having available a form/app where arriving diverted passengers could comment on their experience, which would be a useful tool.  
**Action: NP 30/09/24.**
  - 8.3.2 J Marchetti advised that a group of 40 Air Scouts from the local community will be visiting the Airport during the evening of Thursday 12 September, when staff from LSA will attend and give up their free time to assist with the tours. As LSA grows, more educational visits will take place.
  - 8.3.3 J Marchetti reported that noise complaints for the period was low, with a peak in June relating to the UEFA football event.
  - 8.3.4 J Marchetti explained that a map is now included in relation to non-compliant flights during a reporting period, i.e. illustrating the point at which an aircraft may have turned early and breached NPR controls.
  - 8.3.5 N Park explained that two of the breaches reported were from non-based aircraft where the pilots turned prematurely before the waypoints. In aviation, a waypoint is a predetermined geographical location that helps pilots navigate an aircraft's flight path. Waypoints are used to indicate a change in direction, speed, or altitude. They are defined by precise latitude and longitude coordinates. LSA does not expect future breaches to occur with based aircraft and there is an opportunity to extend collaboration with non-based customers.
  - 8.3.6 Energy and carbon reduction plans continue to be developed and include upgrading runway lighting to LED. Following a comment by Councillor McMullan, LSA to consider motion sensor lighting when upgrading the terminal building – J Marchetti agreed to put this forward to M Taylor. **Post meeting note:** the terminal is already fitted with PIR (Passive Infrared Lighting) where appropriate as part of its 'green credentials'. Office lighting is also PIR. **Actioned – remove from minutes.**
  - 8.3.7 Following a request from Councillor Hoy, N Park to liaise with HR to see if it is possible to differentiate between levels of education in the different departments/roles of the Airport. **Action: NP 14/10/24.**

8.3.8 In relation to the Airport actively seeking to switch all its energy supply to 100% green energy, M Taylor to update Councillor Hoy on this process and confirm if they are moving to a new electrical tariff (there is no gas on site). **Action: MT 30/09/24.**

## **9. ANY OTHER BUSINESS**

9.1 Councillor Cowan announced that Southend-on-Sea will host 'City Day' celebrations on Saturday 1 March 2025 and urges stakeholders, the local community and businesses to get involved. **All to note.**

9.2 Councillor Steptoe to ask St Laurence and All Saints Church to get in contact with M Taylor as The Revd Carolyn Madanat, the new Priest-in-Charge, has been installed. **Action: MS 30/09/24.**

## **10. DATES OF 2024 MEETINGS**

The next Committee meetings, starting at 2pm, are as follows:

**Wednesday 20 November**

The meeting ended at 14:55

Signed \_\_\_\_\_ Date: \_\_\_\_\_