

London Southend Airport Consultative Committee

Monday 19 May 2025

Consultative Committee meeting no. 123

Your attendance is requested at a meeting of the London Southend Airport Consultative Committee to be held on **Wednesday 4 June 2025** in the Conference Room, Holiday Inn Hotel, Southend Airport. Please arrive at 1.45pm when refreshments will be available. The meeting will start at 2pm.

Emma McDonnell

AGENDA

1. **Apologies for absence**
2. **Chairman's opening remarks**
 - Reminder of confidentiality until minutes are published on website
3. **Welcome to new members**
4. **Conflicts of Interest**
5. **Minutes of last meeting** – to formally adopt the minutes of the meeting held on Tuesday 18 February 2025 ([Document 1](#))
6. **Presentation by Essex Police** (Nicholas Lee, Leanne Smith and Roy Porter)
7. **Matters arising from the previous minutes:**
 - [6.2] Following a request from Councillor Hoy at the previous meeting in relation to whether it was possible to differentiate between levels of education in the different departments/roles of the Airport, Head of People at LSA has confirmed that it is possible, although has requested some further time to enact upon this as the Airport is currently transferring its HR system to a new provider. N Park reported that the new system for HR had been implemented but is still undergoing improvements. HR is currently prioritising onboarding for new colleagues. N Park to provide update at next meeting. **Action: NP 04/06/25.**
 - [8.3.11] Following a comment made by Cllr Steptoe, N Park to liaise with Cllr Steptoe and LSA's Wildlife Hazard Control Management team in relation to clarifying LSA's processes in this area and potential assistance with a specific case. N Park to provide an update at next meeting. **Action: NP 04/06/25.**
 - [8.3.17] J Marchetti advised that there was now £1,500 available for local charities. L Sawyer to convene the ACC sub-committee to decide where the monies should be allocated within the community. **Action: LS 04/06/25.**
 - [9.3.2] E McDonnell to contact Castle Point Borough Council to confirm if they wish to maintain membership on the ACC due to the lack of attendance at the last five meetings. **Action: EM 04/03/25.**
 - [9.3.3] E McDonnell to submit a formal request to LSA enquiring whether easyJet would wish to provide a member to sit on the LSACC. **Action: EM 04/03/25.**

[9.5.1] R Smithson raised the recent incident of swans attacking a Tui flight in mid-air and that the RSPB is extending the Wallasea Island reserve by 100 hectares to the west, encouraging feeding opportunities to ducks passing on migration etc, and aircraft at that point are crossing the lagoon at circa 1500 feet. N Park commented that from a regulatory aspect, LSA is obliged to contact RSPB if they wish to change how airspace is used but not vice versa. N Park to liaise with the RSPB and provide an update at the next meeting. **Action: NP 04/06/25.**

8. Points Forward Diary

8.1 Annual review of the process in place to manage flights departing outside the NPRS

Compliance with Section 106 Agreement

8.1.1 The annual review of the processes in place in relation to managing flights which depart outside the Noise Preferential Routes (NPRs) was undertaken. JM explained the background to this process for new members and put forward the motion to retain the current structure in place to manage flights departing outside the NPRs.

8.1.2 Members were unanimous in concluding this process was working well, ie infringement notices issued for 1st and 2nd offences, with a £500 fine for a 3rd offence. The Committee agreed that the current system was working adequately, is the right structure in going forward and that the process outlined above should be reviewed again, including the fine levels, in 12 months. Transfer to Points Forward Diary May 2025. **PFD 05/25**

9. FASI ACP (Future Airspace Strategy Implementation) (Airspace Change Proposal) - N Park

10. Draft Annual Report

11. CEO report ([Document 2](#))

Including:

- **Planning**
- **Inward Investment, Employment and Training**
- **Community Relations**
- **Compliance with Section 106 Agreement ([Document 3](#)), including NPR Report ([Document 4](#)) and NPR Summary ([Document 5](#))**

12. Any other business

2025 meeting dates:

Wednesday 3 September 2025

Wednesday 19 November 2025

To the Chairman and members of the London Southend Airport Consultative Committee (list of members attached).

cc: Chief Executive and Town Clerk, Southend Borough Council
Chief Executive, Rochford District Council